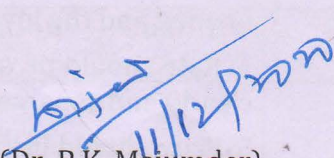


### Short Notice Inviting Quotation

Sealed Quotation in two (2) bid system is hereby invited by the Project Director, Tripura State AIDS Control Society, Agartala, Tripura from the resourceful and reliable experienced Agencies/ Owners /or their authorized agencies for preparation of **Hoardings** and fitting fixing of with message on **COVID - 19** at important places in almost all districts of Tripura.

The Detail information, terms & conditions and description, specification etc. may be collected from the office of the undersigned (from Procurement section ) on any working day between 11 a.m. to 4 p.m. of **30<sup>th</sup> December, 2020** and the same can be downloaded from the website [health.tripura.gov.in](http://health.tripura.gov.in) . The last date of receiving quotation is up to 4-00 p.m. of **31<sup>st</sup> - December, 2020** and will be opened on next working day at 3 p.m. if possible.

  
(Dr. P.K. Majumder)

Project Director

Tripura State **AIDS** Control Society,  
Agartala: Tripura.



**TERMS AND CONDITION**

1. Quotation shall have to be submitted in sealed cover addressed to the Project Director, Tripura State AIDS Control Society, Health & Family Welfare Department, Govt. of Tripura, Akhaura Road, Agartala, Tripura (west) up to **4 p.m. 31<sup>st</sup> December, 2020.**
2. On to top of the envelop which needs to be superscribed with the name of work, reference no. & last date of submission should be mentioned. The Quotation are likely to be opened on next working day at 3-00 p.m. if possible. Quotationers or their representatives may remain present at the time of opening of quotations. **No separate invitation will be given to the bidders.**
3. The interested bidders shall submit the bids in 2 (two) parts, namely Financial Bid and the Technical Bid. The 2 bids should be put in 2 (two) separate sealed envelopes, indicating on the cover as to which one is the technical bid and which one is the financial bid. The 2 envelopes shall thereafter, be placed inside a larger sealed cover and the same may be submitted. The Technical Bid shall contain all details regarding the items offered by the bidder, compliance of terms and conditions submission of documents etc. in other words, everything except the rate offered. **The 'Financial Bid' shall contain only the rate offered by the bidder.** While processing the bids, the technical bids will be open first and the eligible bidders meeting all requirements will be short-listed. Thereafter, financial bids of only short-listed bidders will be opened and the lowest bidder will be selected.
4. Rate should be quoted in words and in figures. Taxes or charges with should be mentioned clearly and separately.
5. Price should be quoted on FOR Door delivery.
6. Order should be completed with- in **40 (forty)** days from the date of issue of Order. A penalty of 1% on the total value shall be charged for every week of delay beyond stipulated period.
7. i) The quotation should be accompanied by up to date copies (self attested) of PAN Card, Valid Trade license in related works, , GST Registration certificate, Working Experience in this background with proof. The interested bidder shall deposit EMD in the form of Deposit at Call or On Demand Pay on any scheduled Bank for an amount of **Rs.4,000/-**(Rupees Four thousand ) only in favor of Tripura State AIDS Control Society as earnest money shall have to be furnished along with the technical bid. Without which no tender will be consider.  
ii) Earnest money of the un-successful bidders will be returned after the finalization of the process.  
iii) Earnest money of the successful bidder will be treated as security money.
8. The quotation will be received by post/by courier only. Quotation received after the schedule time and date will be rejected and the undersigned will not be liable for any kind of delay.
9. No insurance charge is admissible.
10. Any settlement of legal dispute would have to be made at Agartala jurisdiction.
11. Neither part supply, nor part bill will be entertained.
12. The security money shall be forfeited in case of failure to execute the order/orders within the stipulated period or any other breach of contract on the part of the successful bidders.
13. Income tax and GST will be deducted from the bill as per guidelines of the Govt. /Society, if needed.



14. The sample of printing material/materials etc. will be attached with the quotation and design of the items will be prepared by the bidder. The matter is available in IEC sec. of TSACS. Experience in supplying such articles in any govt. department is preferable.

15. After successful completion of works (as per work order) the bill in triplicate should be submitted to the undersigned for payment.

16. Payment of bill will be made after completion of supply successfully as per supply order by e-transfer

17. No enhancement of rates within the validity period of the contract shall be entertained.

18. The undersigned reserves the right to accept or reject any quotation in part/whole without assigning any reason thereof.

19. The approved rate shall remain valid up-to one year from the date of finalization of process.

20. The following IEC materials (Hording.) will be procured as per specifications, quantity shown against each. The quantities may increase or decrease depending upon the need of the society.

SL.	Name of the Item	Specifications	Location	Quantity	Size
1	<b>Hording.</b> with message on <b>COVID - 19</b>	1. Structure:- Bamboo barak 2nos. post and 2nos. Horizontal	West District	06	10ft X6ft
			Khowai District	02	
		2. Frame Wooden frame :- 2ft X 1ft Vertical - 5 nos. Horizontal - 3 nos.	Dhalai District	03	
			Unokoti District	03	
			North District	05	
		3. Flex :- Star Flex	Sepahijala District	03	
		4. Printing :- Messages on COVID 19 with TSACS Logo etc.	Gomati District	03	
			South District	03	
		5. Version :- Bengali / English / Kokborak	-----	-----	

*(Handwritten signature and date 11/12/22)*

(Dr. P.K. Majumder)  
Project Director  
Tripura State AIDS Control Society,  
Agartala: Tripura.